

HARBOUR (AYRSHIRE) SCIO

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2023

HARBOUR (AYRSHIRE) SCIO

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HARBOUR (AYRSHIRE) SCIO

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 JULY 2023

Trustees	David Hughes, Chair Dr Claire Gilroy MBChB MBA, Secretary John Fulton, Vice Chair John Gilardi, Treasurer
Charity registered number	SC051829
Principal office	6 Miller Road Ayr KA7 2AY
Principal operating office	6 Miller Road Ayr KA7 2AY
Accountants	Anderson Anderson & Brown Audit LLP 133 Finnieston Street Glasgow G3 8HB

HARBOUR (AYRSHIRE) SCIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2023

The Trustees present their annual report together with the financial statements of the Charity for the year 1 August 2022 to 31 July 2023. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Objectives and activities

a. Policies and objectives

In response to the devastating impact that drug and alcohol related deaths are having on our communities, Harbour Ayrshire was set up to deliver (in partnership) a range of solution-focused options, while creating opportunities for some of the most vulnerable people in our society, allowing them to live a life free of the stigma and suffering of addiction.

We are working to empower individuals who are recovering from drug and/or alcohol addiction, assisting them to become independent and supporting their integration back into the community.

Achievements and performance

a. Main achievements of the Charity

In its first full year, the charity's success has exceeded the trustees' expectations, securing grants and donations of £233,595, which has allowed the charity to expand its planned activities and widening further the number of people we have helped in our communities.

The charity now employs four individuals, all with previous lived experience of addiction, who manage a team of 34 volunteers who deliver the support to our service users. We have established nine different support groups with average weekly attendees of just over 100 individuals. The peer support groups are one of many support services provided, full details are available in the Harbour Ayrshire detailed trustee annual report which will shortly be published.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

As this was our first year of operation, we have gradually been increasing our reserves over the course of the year. We have committed funding for years 2 and 3 for many of the fixed costs, underpinned by an agreement from our founder that any shortfall will be met by an additional donation. The trustees are confident based on the above and the indication of potential additional funding from existing supporters.

The trustees expect to have a more robust reserves policy in place by the end of year 2, with the intention of having 6 months of fixed costs in reserves.

Structure, governance and management

HARBOUR (AYRSHIRE) SCIO

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 JULY 2023

Structure, governance and management (continued)

a. Constitution

Harbour Ayrshire is a Scottish Charitable Incorporated Organisation (SCIO). Registration number SC051829. The board currently consists of 4 trustees.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

c. Organisational structure and decision-making policies

The trustees who meet regularly administer the charity. The day-to-day operations of the charity are managed by the project manager, Eddie Gorman.

d. Policies adopted for the induction and training of Trustees

New trustees receive an induction pack, providing details of their duties and information about the charity and they're offered access to continual training in respect of their roles.

Plans for future periods

The charity will continue to expand the services offered and increase the reach of the number of individuals we are able to assist. Subject to receiving appropriate funding, we aim to employ two additional recovery practitioners which will allow the creation of additional peer support groups within the three Ayrshire local authorities. We aim to extend our education services to schools and also to develop a program for inmates at Kilmarnock prison who have addiction issues to aid them with their integration back into our local communities. Additional family support groups will be created and we will continue to operate our out of hours helpline which is staffed by trained volunteers. We are confident that we can secure the additional funding that is required.

HARBOUR (AYRSHIRE) SCIO

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 JULY 2023

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in Scotland requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:


- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on
and signed on their behalf by:

22nd of Jan 2024

David Hughes
(Chair of Trustees)



HARBOUR (AYRSHIRE) SCIO

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JULY 2023

Independent examiner's report to the Trustees of Harbour (Ayrshire) SCIO

I report on the accounts of the charity for the year ended 31 July 2023 which are set out on pages 6 to 14.

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ('the Act') and the Charities Accounts (Scotland) Regulation 2006 ('the Accounts Regulations'). The trustees consider that the audit requirement of regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with regulation 11 of the Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1)(a) of the Act and regulation 4 of the Accounts Regulations; and
 - to prepare financial statements which accord with the accounting records, Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard in the UK and Republic of Ireland (FRS 102) and in other respects comply with regulation 8 of the Accounts Regulationshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable proper understanding of the financial statements to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with regulation 11 of the Charities Accounts (Scotland) Regulations 2006. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Signed:

Natalie Boyle



Dated: 22 January 2024

ICAEW

Anderson Anderson & Brown Audit LLP

133 Finnieston Street

Glasgow

G3 8HB

HARBOUR (AYRSHIRE) SCIO

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2023

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Income from:				
Donations and legacies	3	-	45,969	45,969
Charitable activities	4	163,126	24,500	187,626
Total income		<u>163,126</u>	<u>70,469</u>	<u>233,595</u>
Expenditure on:				
Charitable activities		67,101	64,906	132,007
Total expenditure		<u>67,101</u>	<u>64,906</u>	<u>132,007</u>
Net movement in funds		<u>96,025</u>	<u>5,563</u>	<u>101,588</u>
Reconciliation of funds:				
Net movement in funds		96,025	5,563	101,588
Total funds carried forward		<u>96,025</u>	<u>5,563</u>	<u>101,588</u>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 8 to 14 form part of these financial statements.

HARBOUR (AYRSHIRE) SCIO

BALANCE SHEET AS AT 31 JULY 2023

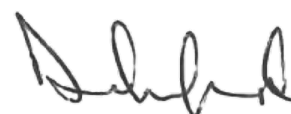
	Note	2023 £
Current assets		
Debtors	9	13,600
Cash at bank and in hand		101,487
		<hr/>
		115,087
Creditors: amounts falling due within one year	10	(13,499)
		<hr/>
Net current assets		101,588
Total assets less current liabilities		<hr/>
		101,588
Total net assets		<hr/>
		101,588
		<hr/> <hr/>
Charity funds		
Restricted funds	11	96,025
Unrestricted funds	11	5,563
		<hr/>
Total funds		101,588
		<hr/> <hr/>

The financial statements were approved and authorised for issue by the Trustees on
22nd of Jan 2024 and signed on their behalf by:

John Gilardi
(Trustee)



David Hughes
(Chair of Trustees)



The notes on pages 8 to 14 form part of these financial statements.

HARBOUR (AYRSHIRE) SCIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

1. General information

Harbour Ayrshire is a registered Scottish charity (Charity Number SC051829) and constitutes a Scottish Charitable Incorporated Organisation. The principal address is 6 Miller Road, Ayr, KA7 2AY.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

Harbour (Ayrshire) SCIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

HARBOUR (AYRSHIRE) SCIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

2. Accounting policies (continued)

2.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.8 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.9 Pensions

2.10 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

3. Income from donations and legacies

	Unrestricted funds 2023 £	Total funds 2023 £
Donations	45,969	45,969

HARBOUR (AYRSHIRE) SCIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

4. Income from charitable activities

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Supporting individuals recovering from drug and/or alcohol addiction	163,126	24,500	187,626

HARBOUR (AYRSHIRE) SCIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

5. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £
Supporting individuals recovering from drug and/or alcohol addiction	127,627	4,380	132,007

Analysis of direct costs

	Total funds 2023 £
Staff costs	54,925
Telephone	619
Travel & fuel costs	5,171
Lunch	1,091
Office	810
MOT groups	3,586
General	42
Computer & office Equipment	3,399
IT & Printing	590
Advertising & Marketing	21,818
Food vouchers/gift cards	10,390
Bank charges	80
Subscriptions & Memberships	369
Events & Retreats	6,914
Rent	9,823
Accountancy costs	8,000
	<u>127,627</u>

6. Independent examiner's remuneration

The independent examiner's remuneration amounts to an independent examiner fee of £4,380.

HARBOUR (AYRSHIRE) SCIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

7. Staff costs

	2023 £
Wages and salaries	53,497
Contribution to defined contribution pension schemes	1,428
	<hr/>
	54,925
	<hr/> <hr/>

The average number of persons employed by the Charity during the year was as follows:

	2023 No.
Operational staff	4
	<hr/> <hr/>

No employee received remuneration amounting to more than £60,000 in the year.

The charity considers the key management personnel to be the Trustees. See note 8 below.

8. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits.

During the year ended 31 July 2023, no Trustee expenses have been incurred.

9. Debtors

	2023 £
Due within one year	
Trade debtors	13,600
	<hr/>
	13,600
	<hr/> <hr/>

10. Creditors: Amounts falling due within one year

	2023 £
Trade creditors	9,119
Accruals and deferred income	4,380
	<hr/>
	13,499
	<hr/> <hr/>

HARBOUR (AYRSHIRE) SCIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

11. Statement of funds

Statement of funds - current year

	Income £	Expenditure £	Balance at 31 July 2023 £
Unrestricted funds			
General funds	70,469	(64,906)	5,563
	<hr/>	<hr/>	<hr/>
	Income £	Expenditure £	Balance at 31 July 2023 £
Restricted funds			
Lottery community fund - Hope project Fund	23,208	(8,325)	14,883
The Corra Foundation - Project co-ordinator	44,500	(11,183)	33,317
VASA - CMHW fund	29,500	(12,500)	17,000
Other restricted funds	65,918	(35,093)	30,825
	<hr/>	<hr/>	<hr/>
	163,126	(67,101)	96,025
	<hr/>	<hr/>	<hr/>
Total of funds	233,595	(132,007)	101,588
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

12. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Current assets	96,025	19,062	115,087
Creditors due within one year	-	(13,499)	(13,499)
	<hr/>	<hr/>	<hr/>
Total	96,025	5,563	101,588
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

HARBOUR (AYRSHIRE) SCIO

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023

13. Related party transactions

During the year the charity received donations from related parties, which in aggregate amounted to £41,120. Included in these donations is £12,500 relating to services noted below.

In the year, one of the Trustees, who owns an accountancy firm, used the firm to provide accountancy related services to the charity to the value of £8,000 which was provided free of charge.

In the year, one of the Trustees who own property provided office space to the charity to the value of £4,500 which was provided free of charge. In addition, the Charity rented a second room for £4,680, including VAT, this is at commercial terms